

## FINANCIAL AND INSURANCE POLICY

PLEASE RETAIN FOR YOUR RECORDS

As part of the delivery of mental health services, Dr. Nicole de la Luz, Licensed Psychologist, has established a financial policy that clarifies all payment policies and options. The person responsible for payment of account is financially responsible for payment of all copayments, coinsurance or unmet deductibles at the time of service, and will be required to sign the clinical services - policies and procedures that reference this fee and collection policy form. The adult accompanying a minor (or guardian of the minor) is responsible for payments for the child at the time of service. Unaccompanied minors will be denied non-emergency service unless charges have been preauthorized to an approved credit plan, credit card, or payment at the time of service. Payment methods at the current time include credit card, or cash. Questions regarding the financial policies may be answered by your therapist.

***For those clients using out of network insurance:***

As a service to you, upon request, we will provide billing documentation ("Superbill") for your submission to insurance and other third-party payers, but we cannot guarantee such benefits or the amounts covered, and are not responsible for the collection of such payments. By your signature on this form, you release all agents of the Dr. Nicole de la Luz, Licensed Psychologist, from any harm that may result from our release of your Superbill information to you. In some cases insurance companies or other third-party payers may consider certain services as not reasonable or necessary or may determine that services are not covered. Clients are responsible for payments regardless of any insurance company's arbitrary determination of usual/customary rates, or of refusal to pay.

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Client (PRINT) Name, and SIGN

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Date

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Parent Name and Signature (If client is a minor)

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Date